This Friday the school will host a Footsteps Disco. Therefore the scheduled Assembly for Primary will take place next Monday 23 February. The Infants Assembly will be held this Friday underneath the front COLA.

The P&C and I are currently reviewing the Canteen Policy, Supporting documents and the menu, to ensure we comply with the NSW DEC Canteen policy and the guidelines laid out in the NSW Healthy Canteen Strategy.

With this week’s Westerly I’ve sent home a Canteen Survey, please take a few minutes to complete the survey and return it to school by next Monday 23 February.

As a result of this assessment there will be changes to the Canteen Menu. This menu will become effective after the P&C AGM. Any food that currently does not comply with the strategy will continue to be sold until the stock is depleted.

The Queanbeyan West Public School Canteen aims to:

- provide food consistent with the NSW Healthy School Canteen Strategy requirements,
- help reduce risk factors by encouraging the development of good eating habits consistent with the dietary guidelines for children and adolescents,
- provide an enjoyable, nutritious and attractively presented selection of food and drink at reasonable prices,
- maintain a membership with the Healthy Kids Association.

Parent Interview Sessions
An invitation is extended to all parents to attend our parent interview sessions being held this week for our students Grade 1 through to Grade 6.

Teachers will be providing information about class routines and the programs that are operating in classes. Information will be provided on how parents can assist their child to operate and learn effectively in their new class.

School Leaders Induction 2:15pm Monday 23 February
We have many students who take on leaderships roles in our school and we would like to present them with their badges on Monday 23 February. House Captains and Vice Captains and SRC Representatives will all be involved and we invite parents and friends to join us for this occasion.
We will also hand out our Swimming Carnival ribbons.
The Infants assembly will take place at 12:15pm on Friday under the Front COLA.

Walk ‘n’ Roll-a-thon – School is at Queanbeyan Park 12:30pm, Friday 27 December.

NO BICYCLES
All students will need a helmet if they are using a scooter, roller skates, roller blades or a skateboard. Knee pads and elbow pads will also reduce any scapes if there are falls and are highly recommended.

Students without a helmet will walk. Every child needs a bottle of water.

All students are to attend whether they’ve collected sponsors or not.
Students will travel to Queanbeyan Park at 12:15pm by bus. Once at the park students will assemble with their class teacher in a designated area. On the siren all participants will begin to walk or roll. After each circuit the students will get a mark on their hand. Students continue this for 1 hour.

Student Assistance
Families who are having difficulties paying for school activities are encouraged to seek support through our student assistance program. This money is available to ensure students are not
disadvantaged by financial hardship, which can occur at anytime. If you would like to discuss this please make an appointment to see me.

**Clean Up Schools Day**
Clean Up Australia is recognised as a world leading environmental community event. Schools Clean Up Day allows our school to demonstrate care for our local environment and by running an activity in the school it allows students to participate in this community activity and contribute to a better Australian environment. Queanbeyan West Public School is participating in Clean Up Schools Day on **Thursday 26 February 2015** commencing 2:00pm and finishing around 2:30pm. Children will be asked to help pick up rubbish inside our school grounds to show their pride in our environment. Please allow your child to join in and remind him/her to help keep our environment clean at all times.

**It is important for your child to bring a hat and gloves and a bucket (if possible) – all marked with your surname.**
If you do not wish your child to participate in the Clean Up Day please notify the class teacher before the day.

**Bike Safety**
An increasing number of students ride bikes or scooters to school. All bikes and scooters are to be stored and locked in the area adjacent to the Learning Centre. I am very concerned about the safety of students who DO NOT wear a helmet when riding a bike or scooter. It is essential that all parents work with the school to ensure that our students are safe. Please assist us in this regard. **Remember ‘Wear the hardware’.**

**Telephone Interpreter Service**
If you need an interpreter to assist you to contact your Principal, please call the Telephone Interpreter Service on telephone number 13 1450 and ask for an interpreter in your language. The interpreter will call the principal and will stay on the line to assist you with your conversation. You will not be charged for this service.

**Sun Safe.**
Baseball caps provide no protection for the side of faces and necks. Queanbeyan West Public School has a 'no hat, then play in the shade' rule all year round because it is not the temperature that is dangerous but the UV rating (which is a feature of the daily weather forecasts) and many schools are now insisting on broad brimmed hats or legionnaires style. Caps offer no protection.

As indicated last week our uniform policy asks for students to wear a green broad brimmed or bucket style hat. Students with baseball caps will be directed to play in the shade.

**Visitor’s Passes**
All visitors to the school must report to the School Office in the Administration Block to sign the Visitors’ Book and receive a Visitors’ Pass which must be visibly worn at all times while in the school grounds. No one can go directly to a room. You will be directed to return to the front office. To keep our children safe, I ask that you assist us in this matter.
Before you leave the school grounds please return your pass to the School Office and sign out.

**Prohibited Employment Declaration form for working with children**
Child protection legislation requires that all people working with children (including staff and volunteer parents working in classrooms and canteen) are to complete a **Prohibited Employment Declaration** and return it to the office before commencing work. The forms are available from the School office.

**Approaching Your School**
From time to time parents or other members of the school community may need to approach the school in order to:
- Discuss the progress or welfare of own child;
- Express concern about actions of other students;
- Enquire about school policy or practice;
- Express concern about actions of staff.

It is therefore necessary to have procedures that will help solve problems as soon as possible so that a safe and harmonious school environment is maintained. The best results are usually achieved from working together.

These guidelines aim to:
- Provide a guide in order that concerns are dealt with in an open and fair manner;
- Ensure that the rights of students, teachers and parents are respected and upheld;
- Support sensitivity and confidentiality;
- Help reach an agreed solution.

On occasion, concerns may cause frustration and anxiety. At such times it is always important to organise a time to talk with school staff in an unhurried and confidential atmosphere.
Note: No parent should directly approach another person’s child.

<table>
<thead>
<tr>
<th>CONCERN</th>
<th>APPROPRIATE ACTION</th>
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<tbody>
<tr>
<td>The academic progress of own child</td>
<td>Directly contact the child’s teacher either by note, phone or in person to arrange a suitable time to discuss any issues.</td>
</tr>
<tr>
<td>The welfare of own child</td>
<td>For minor issues directly contact your child’s teacher to clarify information. For more serious concerns, contact office. State nature of concern and arrange a suitable time to talk with class teacher, grade supervisor (Assistant Principal) or the Principal. To convey information about change of address, telephone numbers, emergency contact details, custody orders, health issues, please contact the office.</td>
</tr>
<tr>
<td>Actions of other students</td>
<td>Contact the class teacher for a classroom problem. Contact the grade supervisor (Assistant Principal) for playground problems.</td>
</tr>
<tr>
<td>School policy or practice</td>
<td>Contact the front office. State nature of concern and make an appointment with the Principal.</td>
</tr>
<tr>
<td>Actions of a staff member</td>
<td>Contact the front office and state concerns to Principal. Arrange to meet with the Principal and staff member concerned.</td>
</tr>
</tbody>
</table>

Have a great week
Vicki Muscat
Principal

forms and prices available at the front office.

This is an opportunity for you, your child, your family, business or organisation to become a permanent part of our school’s history.

School Reading Eggs
Passwords for all students’ reading eggs accounts have now been changed to “read”.

Crest Road Early Learning Centre
- Education and care from birth to 5 years
- Open from 7.00am to 6.00pm
- Nutritious meals and nappies provided

Enrol to WIN a YEAR’S SUPPLY of groceries valued at over $10,000!!
Hurry, offer ends 23rd February 2015
For all centre details and enrolment enquiries, please contact:
Abby Porter – 6284 2293
crestroad@earlylearningservices.com.au

Junior Assembly Awards

Term 1 Week 4 Friday 20 Feb.
Commences 12.10pm in the Hall.

KC: Eliza – excellent writing of her name.
Isabella – being an active listener.
Apaardeep – speaking politely.

KM: Asha – for being a fantastic classroom helper.
Zaak – enthusiasm in reading.
Dominic – a mature attitude towards

K/1k: Caitlin – always doing her best work.
Junior – excellent listening and lovely manners.
Olivia – being organised and ready to learn.

1N: Cody – great effort in fast maths.
Jason – great effort in fast maths.

Queanbeyan West Public School Paver Fundraiser
Offer closes Friday 20 February. Extra order

The Westerly School Web Site: www.queanbeyaw-schools.nsw.edu.au
Thomas – consistently following the school values.
Blake – great effort in staying focussed on activities.

1T: Joshua – Outstanding reading and welcome to QWPS.
Ruby – for being a caring, kind and wonderful helper in 1T.
Ngara – for excellent effort with his homework!
Well done.

2B: Sam – enthusiastic participation in class discussion.
Nicholas – fantastic on task behaviour.
Stephanie – excellent attitude to learning.

2D: Gabriel – outstanding effort with learning tasks.
Ella – being a quiet, consistent achiever.
Eleigha – excellent news presentations.

2P: Joshua – demonstrating Safety, Responsibility, Respect.
Amber – diligent work in all areas.

4/5W: Peter – completing all set tasks.
Sharon – being a great listener and helpful student.
Madison – completing all set tasks and having wonderful manners.
Marcus – a great start to his school year.

5B: Rohan – Improved concentration.
Vishavjit – Consistent effort in all of his work.

5/6R: Caitlin – great work in reading.
Connor – following the school values at your new school.
Bailee – great work with number patterns.
5/6S: Yasmeen – terrific work ethic during class.
Kyaan – always bringing a positive attitude to class.
Romero – a great start at a new school.

Senior Assembly Awards

Monday 23 February - 2.10pm in Hall

K/6B: Mary-Therese – working hard on writing the letters ‘s’ and ‘g’. Well done Mary-Therese!

K/6H: Aurylin – fantastic classroom helper.
Nandalie – fantastic classroom helper.

3T: Ethan Eirini for work completed on Matthew ‘Storm Boy’
Tali

3U: Simone – trying hard to complete all tasks during class.
Lucas – high participation in class discussions.
Jordan – making an effort to listen to others and sharing voice space.

3/4B: Tyson – a keen enthusiastic student.
Compton – great work in reading.
Mia – great work in mathematics.

Volunteers Needed!

Where: Queanbeyan West Public School Canteen
When: Weekly or Fortnightly or Monthly or Once a term.
Hours: Anytime between 8.45 am and 2.30 pm for as long as you are able to stay.

Duties: Assisting the Canteen Manager in the preparing, selling and serving of food.

Experience: Not necessary. Everything you need to know will be learnt within a short space of time.

Salary: ‘A la carte’ lunch and drink, endless tea and coffee and best of all, friendship.

Bonus: It’s a great way to be involved in your child’s school. You’ll meet new people, make good friends within our school community and the children love seeing someone familiar behind the counter!

For further information: Drop into the canteen or call on 6297 3770
2015 Premier’s Reading

Reading plays such an important part in everyday life: road signs, timetables, manuals and instructions for all manner of items including phones, games etc, content labels on food products, enjoyment, inspiration, relaxation, expanding our knowledge and the list just keeps going on.

Reading helps us to learn about each other and ourselves whether it be through an online blog, Facebook page, text message, autobiography, or fiction story that gets us thinking and relating to the characters. The books on the PRC Lists have been chosen because they are good books. For further information on what makes a good book for younger children see: http://www.schoolatoz.nsw.edu.au/zh/homework-and-study/english/my-book-club/what-makes-a-good-book-for-young-kids

It is important we encourage our children to read a variety of texts. We encourage all parents to help and encourage students to participate in the NSW Premier’s Reading Challenge (PRC).

The program fosters the enjoyment of reading and runs between 3 March and 22nd August, 2015 (last day for students to enter information online). Books read from September 1, 2014 count towards this year’s challenge.

Kindergarten to Year 2

Students will be doing the PRC with the help of their class teachers and Mr Lumley who will be reading a variety of books to them. We also encourage parents to get involved and help students to complete the Reading Challenge.

Independent readers may wish to do the PRC by themselves or may read books from the 34 PRC list but they will need to talk to their class teacher and Mr Lumley first.

Students in Years 3 – 6

All students can complete the PRC as there are books that cover a variety of reading levels.

It is particularly important for students in Yr 3 not to miss this year as they will be eligible to earn a special PRC Reading medallion if they complete the PRC between Years 3 – 9 inclusive.

Students in Years 4, 5 and 6 who have missed doing the PRC in one of these years won’t be able to earn the PRC medallion but can still earn special certificates for completing the PRC each year. When they have completed the PRC for 4 years, they will receive a Gold Certificate and a Platinum Certificate for completing the PRC for 7 years.

All students completing the PRC will receive a certificate from the NSW Premier and their name will appear in the PRC Honour Roll. Students who are very good readers may choose to read books from the upper challenges, but they will need to speak to their class teacher or Mr Lumley, see chart below.

Students can record books read online after March 3, 2015 https://online.det.nsw.edu.au/prc/logon.html by entering their school internet user name and password. Paper forms are also available from Mr Lumley or can be printed from the PRC web site. The update of the PRC free application is available for Windows 8.1 devices but student will need to enter books they have read on the PRC website directly until late June, 2015. The new release in late June will enable students to search for booklist and new books and update records through the PRC application. It is available with parental permission, from https://online.det.nsw.edu.au/prc/more1.html.

The application is not yet available for apple devices such as iPads and iPhones.


Happy Reading

Mr Chris Lumley
Teacher Librarian

Congratulations to Elijah, our School Boy Captain, for leading from the front and being the first to complete the 5/6 PRC for 2015.

Visitors to Queanbeyan West

Due to changes in Workers’ Health Safety legislation the school is responsible for briefing all visitors, volunteers and contractors that come on site in relation to the schools WHS procedure.

As a result all visitors, including parents are required to:

✓ Enter the school by the front gate only.
✓ Make contact with office staff to let them know of your arrival and the purpose of your visit.
✓ Complete the sign in/sign out register.
✓ Read the schools Safety Briefing brochure.
✓ Wear a visitor’s badge.
✓ Only visit the area you have indicated on the sign in form.
✓ Sign out and notify office staff of your departure.

The Westerly- School Web Site: www.queanbeyaw-p.schools.nsw.edu.au
Additional Procedures

SIGNING STUDENT’S OUT:
- Advise office staff and complete sign out form.
- Student will be contacted and meet you at the office.

MORNING AND AFTERNOON:
- Parents are to wait at assembly areas – PRIMARY QUAD/INFANTS COLA, AND NOT GO TO CLASSROOMS.

DROPPING OFF A STUDENT’S BELONGINGS/LUNCH:
- Office staff will ensure the items are given to the child.

Please let the office know if there are any changes to address, phone numbers and emergency contact details. We hope we do not need to contact you, but if we do, it’s important we have your correct information.

G’DAY ASIA
I give permission for my child/ren to attend the G’Day Asia performance show on Monday 2 March 2015. In this engaging introduction to Asia, students are encouraged to get up and participate in both traditional cultural ceremonies and colourful contemporary celebrations. Puppets and masks as well as special clothes, and flags, all contribute to the positive experiences of Asian cultures, customs and traditions. If you took the opportunity to pay for all the performances in one payment at the beginning of the year ($47.40), this performance visit is already covered. Please return note and money by Friday 27 February.

1 enclose $5.00 per child. You may also pay by credit card if more convenient.

Name:
___________________________________
Class: _______________
Name: ____________________________________
Class: _______________
Signature:_____________________
Date:__________

DIARY DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>20.02.15</td>
<td>District Swimming Carnival</td>
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<tr>
<td>20.02.15</td>
<td>Footsteps Disco</td>
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<tr>
<td>27.02.15</td>
<td>Roll-a-thon</td>
</tr>
<tr>
<td>02.03.15</td>
<td>G’Day Asia Performance</td>
</tr>
<tr>
<td>17.03.15</td>
<td>School Photos</td>
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</tbody>
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SICK BAY
Basic first aid services are provided to our students each day as needed. Parents, if your child has a pre-existing injury, please ensure that necessary strapping, dressings, creams and treatment are provided at home. As our resources are limited, students with more complex needs are referred on to parents. In an emergency an ambulance will be called.

Credit Card Authorisation

Please Charge $ _____________  (total amount)
Card Number: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _
Expiry Date:  _ _ / _ _
Verification No: ________(on back of card)
Card Holder’s Name:

Alternatively, a credit card authorisation can be given by telephone to the Front Office on 6297 2020

The Westerly- School Web Site: www.queanbeyaw-p.schools.nsw.edu.au